



## MMC, INC. – 401(K) RETIREMENT PLAN CONTRIBUTION CHANGE/CANCELLATION FROM

Employee Name: \_\_\_\_\_ Company: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Effective \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (Open Enrollments: January, April, July, October)

INDICATED AMOUNT BASED ON PAY PER PERIOD DEDUCTIONS:

Please update the deferral to my 401(K) to: \$ \_\_\_\_\_ or % \_\_\_\_\_ per pay period

**MAXIMUM CONTRIBUTION AMOUNT FOR 2012: \$ 17,000.00**

Contribution elections should be allocated as follows (allocations below should equal 100%):

401(K) Pretax       25%       50%       75%       100%

Roth 401(K) After-Tax       25%       50%       75%       100%

(If available through your plan)

Please my catch-up contributions to: \$ \_\_\_\_\_ % \_\_\_\_\_

**FOR PARTICIPANTS 50+ YEARS – 2012 MAXIMUM CATCH-UP CONTRIBUTION: \$5,500**

Contribution elections should be allocated as follows (allocations below should equal 100%):

401(K) Pretax       25%       50%       75%       100%

Roth 401(K) After-Tax       25%       50%       75%       100%

(If available through your plan)

Please cancel my current participation in the plan. I understand that will not be eligible for re-enrollment until the next open enrollment period (January, April, July or October).

X \_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

PLEASE FAX THIS REQUEST TO: (310) 360-5100 OR EMAIL TO: [benefits@mmchr.com](mailto:benefits@mmchr.com)

Voice Response System (VRU) # (800) 913-4288  
Online access: [www.abr-update.com](http://www.abr-update.com)  
MMC's Financial Advisor: John Spach (818) 878-0400